



## Job Posting Janitor

**Department:** Maintenance - Janitorial

**Job Title:** Janitor

**Reports to:** Maintenance Manager

**FLSA Status:** Non-Exempt

**Location:** Portsmouth, VA

### COMPANY PROFILE

DMI Companies, founded in 1978, is a leading manufacturer of HVAC accessories supplying the commercial, industrial and residential HVAC markets through a vast network of domestic and international distributors. DMI has national standing as an industry leading innovator that possesses integrity and leadership skills which are testaments to the quality manufacturing and operating procedures engaged by DMI Companies. DMI is building a better world for ourselves and our children by providing a sustainable environment through our products, operations and personal conduct.

Linx Industries, a division of DMI Companies, is North America's leading manufacturer of HVAC ductwork. Previously referred to as Lindab USA, Linx is America's single source for Lindab products. Linx operates from its manufacturing hub in Portsmouth, Virginia. Linx Industries provides the construction market with residential, commercial and industrial air distribution solutions. For more information about Linx Industries, please visit [www.li-hvac.com](http://www.li-hvac.com).

### OVERVIEW

The primary purpose of the janitor is to maintain the building and it's fixtures in a clean and orderly manner.

### ESSENTIAL FUNCTIONS

- Sweep and mop floors as required
- Empty trash containers
- Wipe down surfaces that get dirty
- Clean bathrooms and fixtures
- Clean Breakrooms and appliances
- Vacuum carpeting
- Washes walls
- Moves furniture as required
- Perform seasonal tasks such as snow removal or leaf raking as required

## **EXPERIENCE & COMPETENCIES**

- Strong organizational skills
- Knowledge of how to operate security system
- Prior experience running manual and power equipment associate with job a plus (riding floor scrubber and sweeper, powered floor buffer)
- Safe working knowledge of cleaners.
- General knowledge of Microsoft Word, Excel, and Outlook
- Must be able to climb ladders as needed

## **EDUCATION**

- High school diploma or equivalent required

**How to Apply:** email resume and salary requirements to [careers@dmicompanies.com](mailto:careers@dmicompanies.com)